FIRST 90 DAYS GUIDE

You are not just a homeowner now.

You are responsible for a company, a building and decisions that affect neighbours. Start by separating the roles and finding the evidence.

Open your first 90 days checklist

Start with authority, money and building evidence.

building-trust.uk/first-90-days

Your first board cycle, in three moves.

Days 1 to 10

secure access and company records

Days 11 to 30

build the money and document registers

Days 31 to 90

map obligations and approve priorities

The 90-day sequence is Building Trust's operating framework, not a statutory timetable.

Do not inherit the filing system as the truth.

Secure authority and access, reconcile money and commitments, then map the building evidence and live risks.

01 AUTHORITY

Confirm directors, members, articles, filings and bank access.

02 MONEY

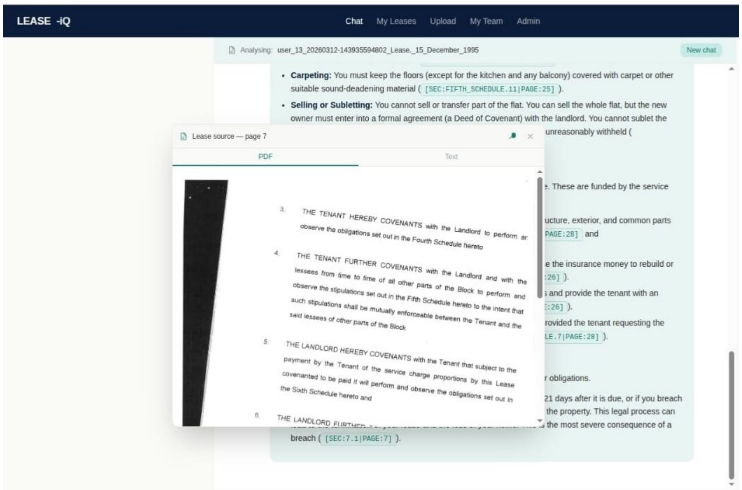
Reconcile service charges, reserves, contracts, arrears and insurance.

03 BUILDING

Collect assessments, maintenance records, claims and planned works.

ACTUAL LEASE-iQ SCREEN

Earlier interface shown



The answer stays beside the signed page it relies on.

Questions worth asking

01 Which document governs this decision?

02 Which party or company can act?

03 What evidence or deadline is missing?

04 What must the board decide and record?

Use LEASE-iQ on your first board question >

KEEP THE BOUNDARY VISIBLE

Owning a share in the company or freehold is not the same as owning the building personally. One lease also does not prove the company's authority.

Build the first controlled baseline.

Start with authority, money and building evidence.

Open the checklist | Secure the baseline | Use LEASE-iQ on the first live question

Open your first 90 days checklist

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